

1 June 1951

STATINTL

MEMORANDUM FOR: [REDACTED]

FROM: Deputy Director (Administration)

SUBJECT: Personal Services Contract No. [REDACTED]
Dated 1 June 1951

STATINTL

1. Pursuant to the subject contract, this letter of instruction is intended to clarify the services which this Agency will request of you under that contract.

a. Based on your broad experience you will be expected to render advice and to express your opinions for the benefit of the membership of the National Estimates Board for this Agency.

b. The appropriate designee of the National Estimates Board will specifically notify you on each occasion when your consultative services are deemed necessary.

c. On each occasion requiring consultation, you will be compensated on the basis of \$50.00 for each such consultation without regard to time required for such consultation, provided that no more than one consultation shall be requested or compensated in any one day.

d. It is expected that you will hold yourself reasonably available in order to furnish consultative services when requested. It is contemplated that such services will be requested on approximately 10 to 12 occasions during an average month.

2. Other than the above there are no further requirements on you in order to fulfill the obligations proposed by the contract. In the event you desire to use certain facilities of this Agency, such as the library, various reports and intelligence estimates, the Agency will endeavor to assist you in any way possible.

/s/
WALTER REID WOLF

STATINTL

OGC/JSW:maw

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